

Northern Dauphin Christian School

Board of Directors – Board Covenant

The following code of conduct is to be reviewed by the board annually, with each board member committing in writing to abide by such code. The board members will endeavor to hold each other accountable to such commitment in a spirit of full grace and full truth.

1. Knowing that a vibrant, healthy relationship with Jesus Christ is essential for fruitful results, and that I have little to offer outside of Him, I will trust Him and actively nurture my relationship with Him, and encourage others to do likewise.
2. Fundamental to effective leadership is personal humility and commitment to excellence. As a board member, I will demonstrate humility by being submissive, transparent, trusting, and teachable, and demonstrate excellence by being assertive, bold, determined and committed to the highest external standards for the school, the board and myself.
3. Individual board members do not have authority. Only the board, acting as a whole, has authority. I agree that as a board member I will not make personal promises nor take any action that may compromise the board. I understand that outside the board room I am a volunteer with no authority unless granted specific authority by the board for specific purpose. I will communicate such limit of authority where helpful or necessary.
4. In order to more effectively fulfill my duties as an informed board member, I will take reasonable opportunity to be personally involved school activities.
5. Conduct of a board member is very important. I agree to avoid words and actions that create a negative impression on an individual, the board, or the school. In an effort to find a better way together as a board, and knowing that my perspective is useful and incomplete, I will encourage debate and differing points of view, and will do so with care and respect.
6. I recognize that decisions are made by a majority vote. I will respect, and even encourage, the right of other board members to express and have opinions and ideas that differ from my own. Once the board makes a decision, I will be in unity with the board, supporting such decision, and being an advocate for the position of the board.
7. The last stop, not the first, will be the board. I agree to follow the chain of command and insist that others do the same. While the board is eager to listen to its constituents and staff, each inquiry is to be referred to the person who can properly and expeditiously address the issue. If issues brought to my attention are a board concern, I will notify the board chair for inclusion of such items on a board meeting agenda.
8. I understand that as a board member I have the right to call a special meeting if I feel an issue or topic cannot wait until the next regular board meeting. Two board members must together call a special meeting and provide two-day's notice to the board and Head of School with an agenda.
9. It is not the board's responsibility to administer the school. I will carry out my responsibility, together with my fellow board members, to see that the school as clearly articulated mission, vision, strategic goals and outcome objectives, is evaluated relative to achieving such, and has necessary plans to improve performance year over year.

10. Understanding that the board has responsibility to promptly address individual issues that hinder the board's effectiveness or present a risk to the school, I will respectfully raise such issues as I am aware of them.
11. The board chair or specifically authorized designee will be the official spokesperson for the board.
12. Board meetings are for decision-making, action and votes. Board discussions should be appropriately concise and pertinent to the issue, while being collaborative.
13. Surprises to the board or to the Head of School will be the exception. I agree to ask the board chair or the Head of School to place an item on the agenda instead of bringing it up unexpectedly at the meeting. If I, as a board member, need more information or have questions regarding an upcoming topic, I will notify either the Head of School or the board Chair prior to the meeting.
14. I will hold confidential all matters pertaining to the school which, if disclosed, might needlessly harm individuals or the school. In all other matters, I will use good judgement and only disseminate information which I know to be true, which is available for public knowledge, and is helpful to those whom I disclose such information.
15. I will use God-given discretion in deciding what matters can be shared with my spouse so as to cultivate and maintain an important partnership relationship with my spouse. Matters pertaining to personnel and other matters of sensitive nature should not be shared outside of board meetings.
16. I will prepare for each board meeting by reviewing the agenda, minutes of past meetings and other materials ahead of time so as to make informed decisions and support the effective use of the board's time during the meeting.
17. I will avoid the appearance of sexual immorality and remain above reproach by choosing to hold one-on-one meetings with a member of the opposite sex who is a fellow board member, the Head of School, a staff member, or a parent at the school during normal business hours. If a one-on-one meeting occurs, I will notify a third party.

Annual Commitment to Abide by the Above Code of Conduct:

Board member name (please print): _____

Signature: _____ Date: _____